



Advance Tech Digital Skills Scholarship Program (2025-26)

PSDF/SSP/01

UAN: 042-111-11-PSDF (7733) | Toll Free: 0800-48627 (HUNAR) | Website: psdf.org.pk

1. Introduction:

Punjab Skills Development Fund (PSDF) is the largest skills development fund in Pakistan. PSDF was established in 2010 as a not-for-profit company set up under the Companies Ordinance 1984 by the Government of Punjab (GoPb). PSDF offers quality demand driven skills training to vulnerable and poor youth of Punjab helping them to create sustainable income generation opportunities in Pakistan and beyond.

PSDF intends to announce the '**Advance Tech Digital Skills Scholarship Program (2025-26)**', where trainees will be free to take admission in any of the PSDF associated partner firms. PSDF will shortlist the **firms/companies** for the **association** as per the criteria mentioned in this document. The aim of the '**Advance Tech Digital Skills Scholarship Program (2025-26)**' is to empower the trainees to choose among the associated firms/companies for skills training in the desired field.

Interested firms/companies who meet the requirements are invited to submit an association form in accordance with the details provided therein.

Procurement Department
Advance Tech Digital Skills Scholarship Program (2025-26)
Punjab Skills Development Fund 21-A, Dr. Mateen Fatima Road,
Gulberg II, Lahore.

2. Data Sheet for Advance Tech Digital Skills Scholarship Program (2025-26)

| | | | |
|--|--|---------------------------------|-----------------------------------|
| Name of the Assignment | Advance Tech Digital Skills Scholarship Program (2025-26) | | |
| Name of the Client | Punjab Skills Development Fund (PSDF) | | |
| Consortium | <p>Consortium of any kind is allowed to participate in the bid.</p> <p>Following terms have been used in this document.</p> <ol style="list-style-type: none"> Single Industry Bidder – An industry firm/company that submits a bid independently, without forming a consortium. Consortium Partners – Industry–FTI Consortium – A consortium where the Lead Partner is an Industry and the Consortium Partner is a Formal Training Institute (FTI). <p>Note:</p> <ol style="list-style-type: none"> In case of Consortium, Lead partner shall be responsible for the successful execution of training. Lead Partner must share consortium agreement with Consortium Partner. A Consortium shall consist of a maximum of two (2) firms/companies (one Lead Partner and one Consortium Partner). | | |
| Firms/Companies can apply for the Trades’ trainings | <p>Firms/Companies with valid and in-process applications / accreditations / registrations in the following trades issued by PSEB/P@SHA.</p> <p>Only the trades listed below shall be eligible for registration/association with PSDF:</p> <ol style="list-style-type: none"> Artificial Intelligence Data Science Blockchain DevOps Cloud Computing MEAN & MERN Stack Mobile App Development IOT Emerging Web Technologies Unity Game Development AI led Digital Marketing Advanced Python Development | | |
| Location of Firm/company | Firms/Companies located in Punjab in the relevant clusters for each trade mentioned in Annexure A with valid and in-process applications / accreditations / registrations issued by PSEB/P@SHA certification can apply for association/registration with PSDF. | | |
| Target Trainees | Trade-wise target trainees are as follows: | | |
| | Trade | Course Duration (Months) | Trainee Contracting Target |
| | Artificial Intelligence | 3 | 625 |
| | Data Science | 3 | 625 |
| | Blockchain | 3 | 625 |
| | DevOps | 3 | 625 |
| Cloud Computing | 3 | 625 | |

| | | | |
|---|--|---|-------------|
| | MEAN & MERN Stack | 3 | 625 |
| | Mobile App Development | 3 | 625 |
| | IOT | 3 | 625 |
| | Emerging Web Technologies | 3 | 625 |
| | Unity Game Development | 3 | 625 |
| | AI led Digital Marketing | 3 | 625 |
| | Advanced Python Development | 3 | 625 |
| | | | 7500 |
| | <p>Detailed trade-cluster-wise targets can be found below in Annexure A. It will be the sole discretion of PSDF to adjust / revise the trade-wise targets of the program(s) in case of non-availability of associates/applicants in the target districts. Moreover, in case any trade remains unattended or the trade-wise target is not achieved, PSDF reserves the right to adjust (increase or decrease) the trade-wise / Cluster-wise targets among the awarded associates/applicants until the overall target is met.</p> | | |
| Shortlisting of an Associate | <ul style="list-style-type: none"> All the associates/applicants fulfilling the basic screening criteria and having a valid or in-process application / registration / accreditation issued by PSEB/ P@SHA certifications in the announced trades will be shortlisted as an associate/applicant for the Skills Scholarship Program (2025-26). In case of application/registration/accreditation issued by PSEB/P@SHA, PSDF may verify with PSEB/P@SHA whether the prospective associate/applicant is registered under the same business activity. If not, PSDF reserves the right to reject the associate/applicant from the procurement process and declare it ineligible. Association in the same or similar category of trades may be considered by PSDF. This association with associates/applicants is just for award of contract without any cost commitment. Associates/Applicants that qualify, an association agreement will be executed without any cost commitment or allocation of Scholars for training. | | |
| Requirement specific to Consortium Partner | <ul style="list-style-type: none"> Capacity of FTIs will be determined based on the capacity mentioned on the consortium agreement attached as Annexure – D (CONSORTIUM AGREEMENT). The associates/applicants should add their capacity after careful consideration and based on available/required resources. PSDF reserves the right to verify the capacity and may consider the applicant/associate for association after verification process. Associates/Applicants will provide an undertaking that they will not run any other class under the assessed capacity for another organization other than PSDF. | | |
| Requirement specific to (Single Industry Bidder) | <ul style="list-style-type: none"> Capacity of industries shall be determined from the pictorial evidence uploaded during the registration phase on BSS. PSDF reserves the right to verify the capacity and may consider the Associates/Applicants for association after verification process. Associates/applicants will provide an undertaking that they will not run any other class under the assessed capacity for another organization other than PSDF. | | |
| Schedule of Training | <p>Trainings against the Advance Tech Digital Skills Scholarship Program (2025-26) are expected to start tentatively from April 1, 2026, or as per the PSDF business requirements, subject to the availability of funds.</p> | | |

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| <p>Beneficiary for Skills Scholarship</p> | <ul style="list-style-type: none"> • Age: Between the age of 16 to 40 years actively seeking employment, freelancing, or entrepreneurial opportunities in the digital economy. • Open to both male and female candidates. • Education: 14-16 years of education. • Residency: Must be a resident of Punjab. • Nationality: Pakistani; must possess a valid Computerized National Identity Card (CNIC)/Smart Card. |
| <p>Association Process</p> | <ul style="list-style-type: none"> • Associates/applicants will be required to maintain class size of at least 15 trainees under each trade of training batch. The maximum class size allowed is 25 trainees or as per the discretion of PSDF. • Associates/applicants will not run any other class under the assessed capacity for another organization other than PSDF. • Associates/applicants must not merge any other class with PSDF scholarship model and will only enroll PSDF scholarship holder trainees in any given class. If any associate/applicant is found to be running a mixed class in the monitoring visits, the class(es) will be cancelled. |
| <p>Trade Scholarship Fee</p> | <ul style="list-style-type: none"> • Trade scholarship fee is available at the end of this document in Annexure A. Scholarship fee will be fixed against each trade across Punjab. • PSDF will only pay the fixed fee against per trainee mentioned in Annexure A. All direct & indirect taxes will be deducted in accordance with the provisions of Government Rules amended from time to time. |
| <p>Validity Period for Association</p> | <ul style="list-style-type: none"> • This association is only valid for Two (2) years, subject to the validity of the certificates. This association shall be extendable for further terms based on successful performance and placement. • After the association process, list of associated institutes and their registered trades and complete address will be available on PSDF's website along with their valid period of association. This is to facilitate associates/applicants in the trainee enrollment process. • This association shall not be construed as an award of business. Any award of business will be subject to PSDF's discretion and business requirement. |
| <p>Registration / Enrollment Mechanism</p> | <ul style="list-style-type: none"> • Trainees will be free to take admission to any of the associated institutes. Associated institutes will be liable to enroll trainees (eligible as per PSDF criteria). • Enrollment process may follow a first-come, first-served basis or process defined against each program needs until and unless training enrollment target is completed. • The PSDF portal will automatically restrict further enrollment, if the target is achieved before the deadline or the deadline is expired. • If an associate/applicant fails to enroll trainees up to the minimum class size limit in a particular trade, their class in that trade will be cancelled, and trainees enrolled in that class will be expelled. • All associates/applicants will be given access to the online dashboard on the Business Support System (BSS) to have real time visibility of target, number completed by associates/applicants, and remaining seats. BSS will block the enrollment once the trade target is achieved. The system will only consider those classes wherein the strength of trainees is 15 and above or as per the discretion of PSDF. • Any associate/applicant that meets the minimum class size requirement of 15 or as specified by PSDF, will be considered for the award of the class. • In case the target is not achieved, additional enrollment rounds may be conducted to meet the required targets of the program. • All associates/applicants will be required to create trainee profile in BSS. • In case any anomaly found during registration/association/enrolment of trainees/during class, PSDF reserves the right to cancel the process at any stage. |

| | |
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| <p>Awareness for Trainee Scholarship</p> | <ul style="list-style-type: none"> • Newspaper and other digital / electronic media platforms will be used for trainees’ awareness. • Interested trainees will get all the information from PSDF’s website and will approach the desired associate/applicant along with required documents i.e., degree, CNIC, and declarations. • Associates/Applicants must ensure that declaration forms are filled and signed by all trainees they enroll in the selected trade and associate/applicant at the location of associate/applicant where he/she is interested in taking training. • Associates/Applicants must duly verify and authenticate all documents and necessary undertakings before initiating the registration process. Associate may interview the trainee for accepting / rejecting the admissions in relevant trade. |
| <p>Trainee Finalization & Scholarship Voucher Issuance</p> | <ul style="list-style-type: none"> • After initial verification & scrutiny of trainee eligibility, associates/applicants will be required to save & submit the trainee profile in the BSS. • Upon profile saving in the system, the trainee & associate/applicant will get a provisional registration message. • The final registration message will be sent on the consolidation of the class (with the enrollment of at least 15 eligible trainees or as per the discretion of PSDF) and submission of the profiles in BSS. • Scholarship payment will only be made to associate/applicant after verification & scrutiny by PSDF on behalf of trainee after the completion of class every month as per the Business Rules of PSDF. |
| <p>Payment Terms</p> | <ul style="list-style-type: none"> • PSDF will disburse 30% of the payment during the training. • 30% upon successful completion of international certification conducted by the certification partner i.e., Punjab Information Technology Board (PITB) or as per the Business Needs of PSDF. • Remaining 40% is contingent on 3 months of employment retention / freelancing income/startup outcomes of graduates post-training. |
| <p>Association Agreement</p> | <p>After the conclusion of association process, an association agreement shall be signed between both the parties without any cost commitment or allocation of Scholars for training.</p> |
| <p>Business Rules</p> | <p>PSDF standard business rules will be applicable for monitoring of trainings and ascertaining associate’s/applicant’s claims.</p> |
| <p>Testing & Certification</p> | <p>Testing & Certification from an accredited body is an essential requirement. Testing & Certification conducted by the certification partner i.e., Punjab Information Technology Board (PITB) or as per the Business Needs of PSDF.</p> |
| <p>Implementation of Training</p> | <p>Training can be delivered at the provider’s premises with dedicated labs and workstations, or through a hybrid delivery model as determined by the Training Service Provider (TSP). To facilitate hybrid or online training, TSPs must utilize a robust Learning Management System (LMS) to ensure the quality and integrity of instruction. The LMS must be capable of:</p> <ul style="list-style-type: none"> • Automating the tracking of trainee logins, active session time, and digital attendance logs, while providing quizzes, reporting and analytics tool to ensure compliance with PSDF participation standards. • Providing a secure platform to host digital courseware and recorded sessions that ensure compatibility with various devices including mobile phones/tablets/desktops. • Providing a dedicated instructor dashboard to manage grading, feedback, and student queries efficiently. • Providing a dedicated student dashboard to track grades, feedback, attendance status and query responses efficiently. • Integrating with external video conferencing tools (such as Zoom, Google Meet, or Microsoft Teams) to facilitate live, interactive virtual classroom sessions. • Providing 24/7 real-time technical support for all LMS-related queries. |



Skills For Success

| | |
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| | <ul style="list-style-type: none">• Training providers may use any LMS of their choice but must ensure that the PSDF monitoring team is granted access to both online and onsite classrooms to validate attendance, assignments and compliance with program business rules. |
| Job Placement | Employment Commitment for the program is 70% Associated institutes will only receive employment payment for those trainees that they successfully employed (relevant business rules will apply). |
| Capacity Building Session | A capacity building session will be conducted as per the business requirement of PSDF. |
| Submission of Document | All organizations are required to fill the forms online using the link below: https://bss.psd.org.pk/ |
| Last Date of Submission of Association Form | March 10, 2026, or as per the discretion of PSDF. |

ASSOCIATION FORM

PART A: INFORMATION ABOUT THE ASSOCIATE/APPLICANT

| Code | Required Information | Response |
|--|---|--|
| A.1 | Legal Name of Organization | |
| A.2 | Year of Registration / Establishment of the Organization | |
| A.3 | What is the legal status of your organization? Tick the relevant box (one box only). (Attach Copy/Copies of Registration Certificate/s) | <input type="checkbox"/> Public Sector Technical / Vocational Training Institute |
| | | <input type="checkbox"/> HEC recognized University |
| | | <input type="checkbox"/> Section 42 Company |
| | | <input type="checkbox"/> Public Ltd. Company |
| | | <input type="checkbox"/> Private Ltd. Company |
| | | <input type="checkbox"/> Sole Proprietor |
| | | <input type="checkbox"/> Partnership Firm |
| | | <input type="checkbox"/> NGO registered under Societies Registration Act |
| | | <input type="checkbox"/> NGO registered with Social Welfare Department |
| | | <input type="checkbox"/> NGO registered under The Trusts Act |
| <input type="checkbox"/> Others (Please Specify) | | |
| A.4 | Name of Head of Organization | |
| | Designation | |
| | Email | |
| | Mobile numbers | |
| | Postal address of Organization | |
| | Phone (Landline No) | |
| | Email | |
| | Website | |
| | CNIC of Head (Number and its Copy) | |
| A.5 | Name of contact person* | |
| | Designation | |
| | Phone & mobile numbers | |
| | Email | |
| | CNIC of Head (Number and its Copy) | |
| A.6 | Bank Account Details | |
| | Bank Account Title | |
| | IBAN No | |
| | Name of Bank | |
| | Branch Code | |

** Only Head of Organization or nominated contact person will be authorized to communicate with PSDF.*

PART B: ASSOCIATION REQUIREMENTS

Please provide information about the association, as per criteria defined by PSDF, using the following format.
Attach relevant documents where required.

| Sr. No. | Association Criteria Details | Response/ Elaboration/ Proof Required | Remarks |
|---------|--|---|------------------|
| 1. | Evidence of the company / firm registration / incorporation certificate is required. | <p>(For Single Industry Bidder:</p> <p>In case the legal status of bidder is Company, please attach incorporation certificate issued by Security Exchange Commission of Pakistan (SECP).</p> <p style="text-align: center;">OR</p> <p>In case the Legal status of Bidder is Sole Proprietor/Individual, attach NTN registration certificate of FBR.</p> <p style="text-align: center;">OR</p> <p>In case the legal status of bidder is Firm, please attach Partnership Deed/ Form C/ Form D issued by registrar of firms.)</p> <p style="text-align: center;">OR</p> <p>For Consortium Partners:</p> <p>Please attach copy of certificate of incorporation /registration /form C/Partnership deed/ form D / NTN registration certificate of FBR issued by respective authority to both Lead & Consortium Partner)</p> | Mandatory |
| 2. | Must be an Active Taxpayer with FBR / respective authority | <p>(Please attach proof to ascertain that Single Industry Bidder is active taxpayer by FBR or any other respective authorities)</p> <p style="text-align: center;">OR</p> <p>(In case of consortium, please attach proof to ascertain that both Lead & Consortium partner are active taxpayer by FBR or any other respective authorities)</p> | Mandatory |
| 3. | Must be an Active Taxpayer as per "Active Taxpayer List" of General Sales Tax (GST) / Provincial Sales Tax (PST) | (Please attach proof to ascertain that the Single Industry Bidder is on the active list of General Sales Tax (GST) / Provincial Sales Tax (PST). | Mandatory |

| | | | |
|---|--|---|------------------|
| | (where applicable). | OR (In case of consortium, please attach proof to ascertain that Lead Partner is on the active list of General Sales Tax (GST) / Provincial Sales Tax (PST). | |
| 4. | <p>Affidavit on stamp paper (duly attested by oath commissioner/notary public) as per the form provided in Annex - C, declaring that Single Industry Bidder are not blacklisted or debarred by the procuring agency.</p> <p>OR</p> <p>In case of consortium, provide affidavit on stamp paper (duly attested by oath commissioner/ notary public) as per the form provided in Annexure – C of the tender document, declaring that Lead & Consortium Partners are not blacklisted or debarred by the procuring agency.</p> | <p>(Please attach copy of affidavit attested by oath commissioner / notary public (as per form provided in Annex - C on stamp paper of not less than Rs 300, declaring that:</p> <p>The Single Industry Bidder OR Consortium partners</p> <p>are not blacklisted, and the original affidavit must be delivered to PSDF office in Hard Form as per the address mentioned before the closing date and submission time of the bid.)</p> | Mandatory |
| 5. | Lead Partner must share consortium agreement with Consortium Partner. | <p>Provide consortium agreement between Consortium Partner & the Lead as per format provided in Annexure – D – Consortium Agreement in Hard Form before the submission deadline at PSDF office.</p> <p>Only one consortium partner is allowed.</p> <p>Note:</p> <p>This eligibility criteria outlined herein is exclusively applicable to consortium partners.</p> <p>Single Industry Bidder are exempted from this section of the eligibility criteria.</p> | Mandatory |
| <p>Note: Associates/Applicants are required to submit the above requirements against clause no. 4, 5, & copy of P@sha/PSEB certificate in hard form at PSDF office before the submission deadline.</p> <p>If the associate/applicant fails to provide information as per the above-mentioned or does not fulfil the requirement of association shall be declared disqualified from the process of registration & association.</p> | | | |

| Association Evaluation Criteria | | | |
|---------------------------------|--|------------------|--|
| S. No. | Descriptions | Remarks | Remarks (Attachment of relevant evidence in each case is mandatory.) |
| 1. | Relevant Experience | Mandatory | Documentary proof (copies of the contract / service orders /completion letters/ Any self-produced document should be furnished. To be furnished by the Single Industry Bidder OR To be furnished by either the Lead Firm or Consortium Partner. |
| | Working with more than 2 years but less than or equal to 3 years in managing and delivering training programs | | |
| 2. | Human Resources Capacity | Mandatory | Documentary evidence of all qualifications and employment history mentioned in the CV must be attached as per Annexure - E CV Format. Along with the CV (as per the prescribed format), please attach the following documents: 1. Experience Letter(s) confirming the individual's role as a trainer in the same/similar trade. 2. A copy of the trainer's degree/transcript. To be furnished by Single Industry Bidder OR To be furnished by either the Lead Firm or Consortium Partner. Note: If awarded classes are more than 1, the associated bidder may provide additional trainers/teachers with the same qualification and experience. PSDF reserves the right to verify or ask for verification of the degree(s) of trainers before the award of contract from HEC. |
| 2.1 | Trainer for Skills Training | | |
| 2.1 | Master's Degree/bachelor's Degree holders Trainer/Teacher having minimum 2 years of experience in training /teaching in same or similar trade. | | |

| | | | |
|-----|---|------------------|--|
| 2.2 | Head Count of Associate/Applicant | Mandatory | <p>A declaration must be submitted by the associate/applicant on the organization's official letterhead.</p> <p>The declaration may include, but is not limited to, EOBI records/Social Security records/salary slips/bank statements (clearly indicating transfer of employees' salaries)/Any other relevant supporting documents.</p> <p>The declaration provided may be verified by PSDF through its appointed Third-Party Firm (if required).</p> <p>To be furnished by Single Industry Bidder</p> <p style="text-align: center;">OR</p> <p>To be furnished by Lead (Industry) partner in Consortium.</p> |
| | Equal to or more than 25 number of employees | | |
| 3. | Financial Capability / Annual Turn Over / Sales/ Revenue | Mandatory | <p>Copy of financial audit reports & statements of 2023-24/ 2024-25 done by registered auditing firm (where applicable as per the law).</p> <p>Note: PSDF reserves the right to verify the financial audit reports & statements directly from the respective audit firm.</p> <p style="text-align: center;">OR</p> <p>Tax return of 2023-24/ 2024-25.</p> <p>(To be furnished by the Single Industry Bidder</p> <p style="text-align: center;">OR</p> <p>To be furnished by Lead (Industry) partner in Consortium.</p> |
| | Annual turnover / sales / revenue of the firm/company is more than PKR 50 million but less than or equal to PKR 60 million. | | |

APPLICANT DECLARATION

I (**click here and type Name**), hereby certify that:

- The information provided in this document is factually correct in all material respects.
- I understand that provision of any false or misleading information will lead to disqualification from association.
- I am duly authorized to submit this application on behalf of
"[Click here and type the name of organization]"

| | |
|-----------------|--|
| Signature: | |
| Name: | |
| Designation: | |
| Date and Place: | |
| Phone: | |
| Mobile: | |
| E-Mail: | |

Annexure A: – Trainee Scholarship Fee

| Trade No. | Trade Name | Scholarship Fee/stipend | Clusters | Proposed Trainee Target | Trade Duration/Month | Hours/ Month | Examination Body | Curricula Source | Total Employment Commitment |
|-----------|-------------------------|-------------------------|---|-------------------------|----------------------|--------------|------------------|------------------|-----------------------------|
| | | | (Details of the Districts covered under the respective clusters are provided in Annexure-A below) | | | | | | |
| 1 | Artificial Intelligence | 45,000 | All | 625 | 3 | 60 | PITB | Self | 70% |
| 2 | Data Science | 45,000 | All | 625 | 3 | 60 | PITB | Self | 70% |
| 3 | Blockchain | 45,000 | All | 625 | 3 | 60 | PITB | Self | 70% |
| 4 | DevOps | 45,000 | All | 625 | 3 | 60 | PITB | Self | 70% |
| 5 | Cloud Computing | 45,000 | All | 625 | 3 | 60 | PITB | Self | 70% |
| 6 | MEAN & MERN Stack | 45,000 | All | 625 | 3 | 60 | PITB | Self | 70% |
| 7 | Mobile App Development | 45,000 | All | 625 | 3 | 60 | PITB | Self | 70% |
| 8 | IOT | 45,000 | All | 625 | 3 | 60 | PITB | Self | 70% |

| | | | | | | | | | |
|----|-----------------------------|--------|-----|-----|---|----|------|------|-----|
| 9 | Emerging Web Technologies | 45,000 | All | 625 | 3 | 60 | PITB | Self | 70% |
| 10 | Unity Game Development | 45,000 | All | 625 | 3 | 60 | PITB | Self | 70% |
| 11 | AI led Digital Marketing | 45,000 | All | 625 | 3 | 60 | PITB | Self | 70% |
| 12 | Advanced Python Development | 45,000 | All | 625 | 3 | 60 | PITB | Self | 70% |

List of Trades:

| Sr. No. | Trade | Course Duration (Months) | Announced Clusters | Scholarship Fee per Trainee per Month in PKR (Inclusive of all applicable taxes) | Trainee Contracting Target |
|---------|-------------------------|--------------------------|--------------------|--|----------------------------|
| 1 | Artificial Intelligence | 3 | All Punjab | 45,000 | 625 |
| 2 | Data Science | 3 | All Punjab | 45,000 | 625 |
| 3 | Blockchain | 3 | All Punjab | 45,000 | 625 |
| 4 | DevOps | 3 | All Punjab | 45,000 | 625 |
| 5 | Cloud Computing | 3 | All Punjab | 45,000 | 625 |
| 6 | MEAN & MERN Stack | 3 | All Punjab | 45,000 | 625 |
| 7 | Mobile App Development | 3 | All Punjab | 45,000 | 625 |
| 8 | IOT | 3 | All Punjab | 45,000 | 625 |

| | | | | | |
|----|-----------------------------|---|------------|--------|--------------|
| 9 | Emerging Web Technologies | 3 | All Punjab | 45,000 | 625 |
| 10 | Unity Game Development | 3 | All Punjab | 45,000 | 625 |
| 11 | AI led Digital Marketing | 3 | All Punjab | 45,000 | 625 |
| 12 | Advanced Python Development | 3 | All Punjab | 45,000 | 625 |
| | | | | | 7,500 |

Annexure – C
Affidavit

[To be printed on not less than PKR 300 Stamp Paper, duly attested by oath commissioner/Notary Public.]

Name: _____
(Applicant)

I, the undersigned, do hereby certify that all the statements made in the document and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by employer if the Employer, at any time, deems it necessary.

The undersigned hereby authorize and request the bank, person, company or corporation to furnish any additional information requested by the *[name of Procuring Agency]* of the Punjab deemed necessary to verify this statement regarding my (our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the *[name of Procuring Agency]*. The undersigned further affirms on behalf of the firm that:

- (i) The applicant/associate is not currently blacklisted by the Procuring Agency.
- (ii) The documents/photocopies provided for association are authentic. In case any fake/bogus document was found at any stage, the applicant/associate shall be blacklisted as per Law/ Rules.
- (iii) Affidavit for correctness of information.

[Name of the Applicant/Associate] undertakes to treat all information provided as confidential.

*Signed by an authorized Officer of the **Single Industry Bidder OR Lead Partner & Consortium Partner***

Title of Officer of Single Industry Bidder **OR** Lead Partner: _____

Name of Company of Single Industry Bidder **OR** Lead Partner: _____

Date: _____

Annexure – D

CONSORTIUM AGREEMENT (To be printed on Rs. 200/- Stamp Paper)

THIS DEED OF CONSORTIUM AGREEMENT (hereinafter referred to as the “Agreement”) is made at *[name of city]* on this _____ day of *[month]* 2025.

BETWEEN

1. **M/s *[name of lead]***, having its Principal office at *[address of organization, city]*, through *[name and designation of head of organization]* (hereinafter referred to as the Lead Organization)

AND

2. **M/s *[name of consortium partner]***, having its Principal office at *[address of organization, city]*, through *[name and designation of head of organization]* (hereinafter referred to as the Consortium Partner) (hereinafter referred to as the “**Consortium**” which expression shall, where the context so permits, include their legal heirs and successors in interest)

WHEREAS the Consortium Partners have formed a Consortium for the purpose of providing technical / vocational training to the trainees with the funding of PSDF and their mutually agreed responsibilities as stated below are binding on them;

RESPONSIBILITIES OF LEAD ORGANIZATION

[enlist the details of responsibilities that will be performed by Lead Organization for this assignment]

RESPONSIBILITIES OF CONSORTIUM PARTNER

[enlist the details of responsibilities that will be performed by Consortium Partner for this assignment]

Consortium Partner will be involved in training of Below cited course (s).

| Course name | No of Persons to be trained | Address of Training Location along with District |
|--------------------|------------------------------------|---|
| | | |
| | | |

THEREFORE, NOW, THE CONSORTIUM ACKNOWLEDGE AND UNDERTAKE AS FOLLOWS:

1. That Consortium shall have joint and several liabilities in respect of the PSDF’s obligations under the Services Provision Contract.
2. That *[name and designation of authorized representative of Lead Organization]* is the authorized person to sign contracts, correspond and other documents with PSDF.
3. That the parties agree that only the Lead Organization shall be entitled to receive all amounts due under the Agreement on behalf of both consortium partners;
4. That in case Consortium partner leaves the Consortium, the Lead Organization shall immediately inform PSDF; In case, the lead organisation leaves, consortium partner will inform PSDF and will be responsible for delivery of services under the contract as agreed which shall entitle PSDF to terminate the Agreement.
5. That Consortium hereby holds the PSDF indemnified and harmless in case of any loss occurred due to any act of the Consortium or its partners individually.

Lead Organization

Signature: _____

Name: _____

Designation: _____

Contact No: _____

Address: _____

CNIC No. _____

Consortium Partner

Signature: _____

Name: _____

Designation: _____

Contact No: _____

Address: _____

CNIC No. _____

Witnesses 1:

Name: _____

Address: _____

CNIC No.: _____

Witnesses 2:

Name: _____

Address: _____

CNIC No.: _____

Annexure – E
CV Format

| Trainer CV Format | | | | | | | | | | | | | |
|--|-------------|---------------------------|---------------------|----|--|---|--|--|--|--|--|--|---|
| Name | | | | | | | | | | | | | |
| Designation in the Organization | | | | | | | | | | | | | |
| Contact Number | | | | | | | | | | | | | |
| CNIC Number | | | | | | - | | | | | | | - |
| Degree Qualification (Name of qualification must match with the degree attached) | | | | | | | | | | | | | |
| Relevant Work Experience | | | | | | | | | | | | | |
| Name of Organization | Designation | Responsibilities Assigned | Duration (in Years) | | | | | | | | | | |
| | | | From | To | | | | | | | | | |
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